



Chair Charles Davis, Vice Chair Jenny Ceccherelli, Cliff Balliet Jr., Thomas Hall, John Hitchings,  
Thomas Mullen, Wendy Neild

Ethics Board Meeting  
June 19, 2024  
4:30 PM

**ATTENDANCE:**

Board Members: Chair Davis, Vice Chair Ceccherelli, Tom Hall, Cliff Balliet Jr., Wendy Neild, (Absent: Thomas Mullen, John Hitchings)

Staff: County Attorney DeWind, Secretary to the County Attorney Freyvogel

Guest: none

**APPROVAL OF THE MINUTES:** Chair Davis asked for a motion to approve the June 22, 2023, minutes. Vice Chair Ceccherelli made the motion, was seconded by Mr. Balliet Jr. and was unanimously carried.

**OLD BUSINESS:** none

**NEW BUSINESS:**

- Election of Chair and Vice Chair: Mr. Hall nominated Chair Davis to remain as chair and was seconded by Vice Chair Ceccherelli. Mr. Hall made the nomination to reappoint Vice Chair Ceccherelli which was seconded by Ms. Neild. There were no objections and was unanimously approved.
- Review Annual Policy Review and Statement of Financial Disclosures: Mr. DeWind discussed the annual policy review and financial disclosures. Chair Davis approved the creation of letters to delinquent board members and asked for a motion to create letters; Vice Chair Ceccherelli made the motion seconded by Mr. Balliet Jr. and unanimously carried. Employees who are out on Family Medical Leave Act (FMLA) and active duty will complete their policy reviews when they return.
- The letter sent to delinquent employees and board members will be revised to gently strengthen the request for this information. Chair Davis noted he greatly appreciates people volunteering their time to sit on a board and does not want the letter to be overly harsh. Chair Davis would like assistance offered to delinquent board members to complete the form. If board members continue to refuse to complete policy review attestations and financial disclosure statements a hearing process might need to be instituted.
- Legislators will be notified of board members who have not completed their financial disclosures and/or policy review attestations.

**ETHICS BOARD**

**APPROVED**



Chair Charles Davis, Vice Chair Jenny Ceccherelli, Cliff Balliet Jr., Thomas Hall, John Hitchings,  
Thomas Mullen, Wendy Neild

- Mr. Hall suggested a letter be sent to the employee board liaison whose board has one hundred percent (100%) compliance thanking them for their cooperation with board members' compliance. There were no objections as the Board felt this was a good way to recognize the hard work employee board liaisons due. Ms. Freyvogel will draft this letter for approval by the Board.
- Term limits for board members was discussed noting Vice Chair Ceccherelli and Mr. Mullen's term will be expiring March 31, 2025. However, both members are eligible for reappointment.

ADJOURNMENT: Chair Davis asked for a motion to adjourn the meeting, Vice Chair Ceccherelli made the motion seconded by Mr. Hall. The meeting was adjourned at 5:11 PM.

Respectfully submitted,

*Christine Freyvogel*

Secretary to the County Attorney