

## ADMINISTRATIVE SERVICES COMMITTEE MINUTES

### TIOGA COUNTY OFFICE OF REAL PROPERTY TAX SERVICES

July 8th, 2025

#### ATTENDANCE:

LEGISLATORS: Legislator Monell, Legislator Ciotoli, Legislator Standinger  
Committee Chair Brown absent

EX-OFFICIO: Legislative Chair Sauerbrey

STAFF: County Administrator Bailey, Legislative Clerk Haskell, County Attorney  
DeWind

GUESTS: N/A

APPROVAL OF MINUTES: Motion to approve June 3rd, 2025, committee meeting minutes, motion made by Legislator Ciotoli, seconded by Legislator Standinger; motion carries unanimously.

#### FINANCIAL:

- Reviewed Real Property budget YTD and June revenue/expense.
- No increases or significant changes are anticipated for the 2026 budget.

#### OLD BUSINESS:

- Update on conversion of SDG Image Mate to Schneider Geospatial Beacon, Beacon is now the primary real property data viewer for the County; Image Mate remains available.
- Final assessment rolls for 2026 have been run and posted.

#### NEW BUSINESS:

- Village of Owego tax roll and bills will be run later in July for August collection. Relevies have been entered.
- Tax certiorari:
  - o Leprino Foods – In process
  - o Millenium Pipeline – Not yet filed but anticipated. This will impact 4 municipalities in the County with \$60 million in value. This will span multiple Counties, anticipate formation of a consortium of involved municipalities.

#### PERSONNEL:

- County Director is on vacation June 22 to July 16.
- Office Specialist Karen Hall will attend NYS Assessors Association Cornel Seminar 14-18 July

RESOLUTIONS/PROCLAMATIONS:

- G04-Erroneous Assessment – Village of Waverly – Casterline
- G05-Erroneous Assessment – Village of Waverly – Waverly CSD

EXECUTIVE SESSION: N/A

ADJOURNMENT: 10:54 AM

Steven B Palinosky, CCD, Director, Tioga County Real Property Tax Services