TIOGA COUNTY DEPARTMENT OF SOCIAL SERVICES
Shawn L. Yetter, Commissioner

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HEALTH & HUMAN SERVICES LEGISLATIVE COMMITTEE MEETING
TIOGA COUNTY DEPARTMENT OF SOCIAL SERVICES - AGENDA

August 5, 2025
8:30 AM

- **APPROVAL OF MINUTES –** July 8, 2025

- **FINANCIAL**
  - July 2025 Budget
  - 2026 Budget

- **OLD BUSINESS**
  - None

- **NEW BUSINESS**
  - Caseloads
  - Tioga Career Center Report

- **PERSONNEL**
  - Caitlin Scanlon, Accounting Associate II, removed effective 7/18/25
  - Cassandra Forrest, Office Specialist II, resigned effective 7/25/25
  - Brett Bright, promoted to Social Services Investigator (Fraud), effective 7/28/25

- **RESOLUTIONS**
  - Authorize Replacement of the Mail System at DSS
  - Create and Fill Seasonal Social Welfare Examiner Positions and Seasonal Office Specialist I Positions for the HEAP Program
  - Appoint New Youth Board Member Term (Application attached)
  - Reimbursement Rates Funeral Home

- **PROCLAMATIONS**
  - None

- **ADJOURNMENT**

TIOGA COUNTY, NEW YORK

Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2025 07

ACCOUNTS FOR: A	General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A6010 Social Services Administration								
A6010 418110	Repayments of SNAP	-1,000	0	-1,000	-3,542.90	.00	2,542.90	354.3%
A6010 436100	State Aid-Social S	-2,145,000	-246,916	-2,391,916	-208,086.00	.00	-2,183,830.00	8.7%*
A6010 446100	Federal Aid-Social	-2,000,000	-368,611	-2,368,611	-2,199,011.00	.00	-169,599.72	92.8%*
A6010 446110	Federal Aid - SNAP	-700,000	0	-700,000	-336,077.00	.00	-363,923.00	48.0%*
A6010 446150	Federal Aid-Flexib	-1,900,000	0	-1,900,000	-1,616,779.00	.00	-283,221.00	85.1%*
A6010 510010	Full Time	4,532,006	77,282	4,609,288	2,491,409.19	.00	2,117,879.29	54.1%
A6010 510020	Part Time/Temporar	217,182	0	217,182	67,793.06	.00	149,388.54	31.2%
A6010 510030	Overtime Pay Only	100,000	0	100,000	43,397.73	.00	56,602.27	43.4%
A6010 510050	All Other(On Call,	37,600	0	37,600	20,588.76	.00	17,011.24	54.8%
A6010 520070	Chairs	1,200	302	1,502	1,327.19	.00	175.21	88.3%
A6010 520090	Computer	3,000	8,500	11,500	3,294.12	.00	8,205.88	28.6%
A6010 520200	Office Equipment	1,000	4,539	5,539	1,558.00	.00	3,981.00	28.1%
A6010 520210	Other Furniture	0	3,698	3,698	2,135.66	.00	1,561.94	57.8%
A6010 520220	Printer	1,500	0	1,500	.00	.00	1,500.00	.0%
A6010 530100	Data Processing	92,921	0	92,921	97,033.08	.00	-4,112.08	104.4%*
A6010 530300	Legal	13,812	0	13,812	8,129.50	.00	5,682.50	58.9%
A6010 530551	Maintenance in Lie	166,733	0	166,733	61,930.50	.00	104,802.50	37.1%
A6010 530582	Security Services	18,000	0	18,000	10,360.60	.00	7,639.40	57.6%
A6010 540010	Advertising	6,700	0	6,700	242.98	.00	6,457.02	3.6%
A6010 540040	Books	3,834	0	3,834	2,155.77	.00	1,678.23	56.2%
A6010 540070	Car Maintenance	7,000	0	7,000	2,433.25	.00	4,566.75	34.8%
A6010 540140	Contracting Servic	1,005,000	170,959	1,175,959	482,263.42	265,568.98	428,126.60	63.6%
A6010 540180	Dues	6,257	0	6,257	5,723.00	.00	534.00	91.5%
A6010 540190	Education Reimburs	0	3,270	3,270	3,270.00	.00	.00	100.0%
A6010 540201	Food Stamps/Client	4,000	0	4,000	1,414.50	.00	2,585.50	35.4%
A6010 540210	Garbage/Shredding	6,100	0	6,100	4,332.68	.00	1,767.32	71.0%
A6010 540220	Automobile Fuel	20,000	0	20,000	7,135.64	.00	12,864.36	35.7%
A6010 540270	Insurance-Liabilit	50,000	1,006	51,006	51,005.51	.00	.00	100.0%
A6010 540320	Leased/Service Equ	14,500	-3,500	11,000	3,311.30	.00	7,688.70	30.1%
A6010 540330	Legal Fees	3,000	0	3,000	799.78	.00	2,200.22	26.7%
A6010 540360	Meals/Food	300	0	300	60.48	.00	239.52	20.2%
A6010 540370	Medical Expense	100	0	100	.00	.00	100.00	.0%
A6010 540390	Mileage Expense	50	0	50	.00	.00	50.00	.0%
A6010 540420	Office Supplies	23,000	3,000	26,000	10,510.39	.00	15,489.61	40.4%
A6010 540441	Paternity Testing	1,500	0	1,500	707.44	.00	792.56	47.2%
A6010 540480	Postage	30,000	0	30,000	28,448.08	.00	1,551.92	94.8%
A6010 540485	Printing/Paper	4,000	3,500	7,500	2,204.60	.00	5,295.40	29.4%
A6010 540487	Program Expense	15,500	289,976	305,476	121,000.66	1,330.00	183,145.34	40.0%
A6010 540581	Security Systems &	80,000	0	80,000	43,014.30	.00	36,985.70	53.8%
A6010 540620	Software Expense	94,443	0	94,443	1,939.80	.00	92,503.20	2.1%

Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2025 07

ACCOUNTS FOR: A	General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A6010 540640	Supplies (Not Offi	2,400	5,000	7,400	2,100.55	.00	5,299.45	28.4%
A6010 540660	Telephone	25,500	0	25,500	7,717.75	.00	17,782.25	30.3%
A6010 540733	Training/All Other	32,000	3,530	35,530	14,934.82	.00	20,595.18	42.0%
A6010 540810	Nyschg-Cseu	0	0	0	-3,575.01	.00	3,575.01	100.0%
A6010 540820	Nyschg-Ebics	40,000	0	40,000	13,348.00	.00	26,652.00	33.4%
A6010 540840	Nyschg-Legal	20,000	0	20,000	11,649.00	.00	8,351.00	58.2%
A6010 540850	Nyschg-Training	5,200	0	5,200	.00	.00	5,200.00	.0%
A6010 581088	State Retirement F	563,796	10,981	574,777	307,955.06	.00	266,821.54	53.6%
A6010 583088	Social Security Fr	378,837	5,993	384,830	200,324.51	.00	184,505.29	52.1%
A6010 584088	Workers Compensati	100,380	1,986	102,366	64,060.32	.00	38,305.84	62.6%
A6010 585088	Unemployment Insur	0	6,762	6,762	6,761.79	.00	.00	100.0%
A6010 585588	Disability Insuran	5,576	120	5,696	3,027.79	.00	2,667.77	53.2%
A6010 586088	Health Insurance F	1,606,473	28,978	1,635,451	1,090,746.37	.00	544,704.19	66.7%
A6010 588988	Eap Fringe	1,392	25	1,417	841.27	.00	575.29	59.4%
	TOTAL Social Services Administration	2,595,792	10,378	2,606,170	937,327.29	266,898.98	1,401,943.63	46.2%
A6050 Public Facility For Children								
A6050 436100	State-Child Advoca	-100,000	-178,114	-278,114	-73,974.78	.00	-204,139.69	26.6%*
A6050 510010	Fulltime	59,365	0	59,365	32,093.30	.00	27,271.70	54.1%
A6050 510050	All Other-On Call,	45,500	0	45,500	.00	.00	45,500.00	.0%
A6050 520090	Computer	0	31,063	31,063	1,093.19	.00	29,970.00	3.5%
A6050 520210	Other Furniture	0	7,939	7,939	7,939.43	.00	.00	100.0%
A6050 540140	Contracting Servic	0	125,012	125,012	67,814.52	.00	57,197.87	54.2%
A6050 540180	Dues	412	0	412	412.00	.00	.00	100.0%
A6050 540191	Electric Utility	1,800	2,100	3,900	2,367.74	.00	1,532.26	60.7%
A6050 540390	Mileage Expense	200	0	200	.00	.00	200.00	.0%
A6050 540420	Office Supplies	500	0	500	60.07	.00	439.93	12.0%
A6050 540487	Program Expense	5,000	15,422	20,422	11,509.79	.00	8,912.53	56.4%
A6050 540550	Rent/Lease	10,800	8,000	18,800	13,300.00	.00	5,500.00	70.7%
A6050 540640	Supplies (Not Offi	200	1,107	1,307	248.63	.00	1,058.37	19.0%
A6050 540660	Telephone	1,800	0	1,800	753.10	.00	1,046.90	41.8%
A6050 540733	Training/All Other	2,200	9,599	11,799	5,623.00	.00	6,176.38	47.7%
A6050 581088	State Retirement F	6,698	0	6,698	2,091.12	.00	4,606.88	31.2%
A6050 583088	Social Security Fr	7,813	0	7,813	2,504.67	.00	5,308.33	32.1%
A6050 584088	Workers Compensati	1,195	0	1,195	667.52	.00	527.48	55.9%
A6050 585588	Disability Insuran	68	0	68	33.11	.00	34.89	48.7%
A6050 586088	Health Insurance F	12,074	0	12,074	7,271.72	.00	4,802.28	60.2%
A6050 588988	EAP Fringe	16	0	16	8.79	.00	7.21	54.9%
	TOTAL Public Facility For Children	55,641	22,129	77,770	81,816.92	.00	-4,046.68	105.2%
A6055 Day Care								

Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2025 07

ACCOUNTS FOR: A General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A6055 418550	Repayments Of Day	0	0	0	-735.60	.00	735.60	100.0%
A6055 427010	Refunds Of Prior Y	0	0	0	-688.00	.00	688.00	100.0%
A6055 436550	State Aid-Day Care	-2,596,455	0	-2,596,455	-1,179,653.00	.00	-1,416,802.00	45.4%*
A6055 540487	Day Care Program E	2,478,504	0	2,478,504	1,199,977.01	.00	1,278,526.99	48.4%
TOTAL Day Care		-117,951	0	-117,951	18,900.41	.00	-136,851.41	-16.0%
A6070 Services For Recipients								
A6070 436700	RTA State Aid-Servi	-37,960	0	-37,960	.00	.00	-37,960.00	.0%*
A6070 446700	Federal Aid-Servic	-74,000	0	-74,000	-134,998.00	.00	60,998.00	182.4%
A6070 540487	Title XX Program E	157,000	0	157,000	98,136.50	.00	58,863.50	62.5%
A6070 540487	RTA Program Expense	37,960	0	37,960	.00	.00	37,960.00	.0%
TOTAL Services For Recipients		83,000	0	83,000	-36,861.50	.00	119,861.50	-44.4%
A6101 Medical Assistance								
A6101 418010	Repayments Of Medi	-80,000	0	-80,000	-6,635.08	.00	-73,364.92	8.3%*
A6101 436010	State Aid-Medical	32,000	0	32,000	2,777.00	.00	29,223.00	8.7%
A6101 446010	Federal Aid-Medica	28,000	0	28,000	2,423.00	.00	25,577.00	8.7%
A6101 540487	Medicaid Program E	20,000	0	20,000	.00	.00	20,000.00	.0%
TOTAL Medical Assistance		0	0	0	-1,435.08	.00	1,435.08	100.0%
A6102 Medical Assistance - Mmis								
A6102 540487	MMIS Program Expen	8,284,704	0	8,284,704	4,746,378.00	.00	3,538,326.00	57.3%
TOTAL Medical Assistance - Mmis		8,284,704	0	8,284,704	4,746,378.00	.00	3,538,326.00	57.3%
A6109 Family Assistance								
A6109 418090	Repayments Family	-290,000	0	-290,000	-120,601.47	.00	-169,398.53	41.6%*
A6109 427010	Refunds Of Prior Y	0	0	0	-1,257.10	.00	1,257.10	100.0%

TIOGA COUNTY, NEW YORK

Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2025 07

ACCOUNTS FOR: A General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A6109 436090	State Aid-Family A	0	0	0	-93.00	.00	93.00	100.0%
A6109 446090	Federal Aid-Family	-1,100,000	0	-1,100,000	-424,923.00	.00	-675,077.00	38.6%*
A6109 540487	Family Assist Prog	1,800,000	0	1,800,000	893,004.17	21,500.02	885,495.81	50.8%
	TOTAL Family Assistance	410,000	0	410,000	346,129.60	21,500.02	42,370.38	89.7%
A6119 Child Care								
A6119 418190	Repayments of Chil	-290,000	0	-290,000	-150,618.46	.00	-139,381.54	51.9%*
A6119 436190	State Aid-Child Ca	-1,465,893	0	-1,465,893	-489,811.00	.00	-976,082.00	33.4%*
A6119 446190	Federal Aid-Child	-495,000	0	-495,000	-356,539.00	.00	-138,461.00	72.0%*
A6119 540487	Foster Care Progra	2,840,884	0	2,840,884	1,894,438.22	.00	946,445.78	66.7%
	TOTAL Child Care	589,991	0	589,991	897,469.76	.00	-307,478.76	152.1%
A6123 Juvenile Delinquent Care								
A6123 418230	Repayments of Juve	-5,000	0	-5,000	-2,179.19	.00	-2,820.81	43.6%*
A6123 436230	State Aid-Juvenile	-101,438	0	-101,438	.00	.00	-101,438.00	.0%*
A6123 436230	RTA State Aid-Juven	-700,000	0	-700,000	-4,354.00	.00	-695,646.00	.6%*
A6123 540487	JD Program Expense	750,000	0	750,000	203,876.01	.00	546,123.99	27.2%
A6123 540487	RTA JD Program -RTA	700,000	0	700,000	8,650.88	.00	691,349.12	1.2%
	TOTAL Juvenile Delinquent Care	643,562	0	643,562	205,993.70	.00	437,568.30	32.0%
A6129 State Training Schools								
A6129 540487	OCFS Local Program	700,500	0	700,500	542,064.00	.00	158,436.00	77.4%
	TOTAL State Training Schools	700,500	0	700,500	542,064.00	.00	158,436.00	77.4%
A6140 Safety Net								
A6140 418400	Repayments of Safe	-100,000	0	-100,000	-59,368.25	.00	-40,631.75	59.4%*
A6140 436400	State Aid-Safety N	-197,200	0	-197,200	-101,649.00	.00	-95,551.00	51.5%*
A6140 446400	Federal Aid-Safety	-20,000	0	-20,000	-7,507.00	.00	-12,493.00	37.5%*

Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2025 07

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A6140 540487 Safety Net Program	900,000	0	900,000	460,630.11	.00	439,369.89	51.2%
TOTAL Safety Net	582,800	0	582,800	292,105.86	.00	290,694.14	50.1%
A6141 Energy Crisis Assistance Progr							
A6141 418410 Repayments Of Home	-135,000	0	-135,000	-77,786.75	.00	-57,213.25	57.6%*
A6141 446410 Federal Aid-Home E	115,000	0	115,000	66,873.00	.00	48,127.00	58.2%
A6141 540487 HEAP Program Expen	20,000	0	20,000	11,218.52	.00	8,781.48	56.1%
TOTAL Energy Crisis Assistance Progr	0	0	0	304.77	.00	-304.77	100.0%
A6142 Emergency Assistance To Adults							
A6142 436420 State Aid-Emergenc	-15,000	0	-15,000	-3,806.00	.00	-11,194.00	25.4%*
A6142 540487 EAA Program Expens	30,000	0	30,000	10,642.23	.00	19,357.77	35.5%
TOTAL Emergency Assistance To Adults	15,000	0	15,000	6,836.23	.00	8,163.77	45.6%
TOTAL General Fund	13,843,039	32,508	13,875,546	8,037,029.96	288,399.00	5,550,117.18	60.0%
TOTAL REVENUES	-14,373,946	-793,641	-15,167,587	-7,488,600.58	.00	-7,678,986.61	
TOTAL EXPENSES	28,216,985	826,149	29,043,133	15,525,630.54	288,399.00	13,229,103.79	

TIOGA COUNTY, NEW YORK

Tioga County
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FOR 2025 07

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	13,843,039	32,508	13,875,546	8,037,029.96	288,399.00	5,550,117.18	60.0%

** END OF REPORT - Generated by Andrews, Mickelle **

TIOGA COUNTY, NEW YORK

Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2025 07

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A7310 Youth Programs							
A7310 438200 State Aid-Youth Pr	0	-89,566	-89,566	.00	.00	-89,566.00	.0%*
A7310 540180 Dues	100	0	100	100.00	.00	.00	100.0%
A7310 541540 Reimbursements	0	89,566	89,566	37,662.00	.00	51,904.00	42.0%
TOTAL Youth Programs	100	0	100	37,762.00	.00	-37,662.00	*******%
TOTAL General Fund	100	0	100	37,762.00	.00	-37,662.00	*******%
TOTAL REVENUES	0	-89,566	-89,566	.00	.00	-89,566.00	
TOTAL EXPENSES	100	89,566	89,666	37,762.00	.00	51,904.00	

TIOGA COUNTY, NEW YORK

Tioga County
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FOR 2025 07

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	100	0	100	37,762.00	.00	-37,662.00	*******%

** END OF REPORT - Generated by Andrews, Mickelle **

TIOGA COUNTY, NEW YORK

Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2025 07

ACCOUNTS FOR: CD	Federal Employment Programs	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
CD6293 Federal Employment Programs								
CD6293 424010	Interest And Earn	0	0	0	-1,866.23	.00	1,866.23	100.0%
CD6293 447910	Federal Aid-Feder	-277,890	0	-277,890	-87,650.33	.00	-190,239.67	31.5%*
CD6293 510010	Full Time	159,188	0	159,188	88,107.06	.00	71,080.94	55.3%
CD6293 530551	Maintenance in Li	13,922	0	13,922	5,627.26	.00	8,294.74	40.4%
CD6293 540010	Advertising	250	0	250	.00	.00	250.00	.0%
CD6293 540130	Contracts	12,000	0	12,000	.00	.00	12,000.00	.0%
CD6293 540420	Office Supplies	1,500	0	1,500	.00	460.29	1,039.71	30.7%
CD6293 540480	Postage	260	0	260	80.35	.00	179.65	30.9%
CD6293 540733	Training/All Othe	800	0	800	.00	.00	800.00	.0%
CD6293 581088	State Retirement	21,860	0	21,860	15,057.75	.00	6,802.25	68.9%
CD6293 583088	Social Security F	11,555	0	11,555	6,877.87	.00	4,677.13	59.5%
CD6293 584088	Workers Compensat	3,585	0	3,585	2,059.42	.00	1,525.58	57.4%
CD6293 585588	Disability Insura	204	0	204	102.12	.00	101.88	50.1%
CD6293 586088	Health Insurance	52,718	0	52,718	33,122.18	.00	19,595.82	62.8%
CD6293 588988	Eap Fringe	48	0	48	27.14	.00	20.86	56.5%
TOTAL Federal Employment Programs		0	0	0	61,544.59	460.29	-62,004.88	100.0%
TOTAL Federal Employment Programs		0	0	0	61,544.59	460.29	-62,004.88	100.0%
	TOTAL REVENUES	-277,890	0	-277,890	-89,516.56	.00	-188,373.44	
	TOTAL EXPENSES	277,890	0	277,890	151,061.15	460.29	126,368.56	

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	0	0	0	61,544.59	460.29	-62,004.88	100.0%

** END OF REPORT - Generated by Andrews, Mickelle **

Budget Notes

Org	Obj	2025 Budget	2026 Budget	Difference	Notes
A6010 - Social Services Administration	418110 - Repayments Of SNAP Benefit	($1,000.00)	($1,500.00)	($500.00)	SNAP claim and TOP
	427010 - Refunds Of Prior Years Expense	$0.00		$0.00	
	427700 - Other Unclassified Revenues	$0.00		$0.00	
	436100 - State Aid-Social Services Admi	($2,145,000.00)	($2,160,000.00)	($15,000.00)	State Claiming and Child Welfare estimated reimbursements
		$0.00		$0.00	
	446100 - Federal Aid-Social Services Ad	($2,000,000.00)	($2,100,000.00)	($100,000.00)	Increased Expenses
	446110 - Federal Aid - SNAP Program	($700,000.00)	($615,625.00)	$84,375.00	Trend, SNAP time studies. Reduction in Federal reimbursement eff. 10/2026
	446150 - Federal Aid-Flexible Fund Fami	($1,900,000.00)	($1,912,396.00)	($12,396.00)	FFFS Allocation & SYEP Rollover $12,396
	446890 - Federal Aid-Other Social Serv	$0.00		$0.00	
	457880 - Lease Proceeds-LTD	$0.00		$0.00	
	510010 - Fulltime	$4,532,006.00	$4,773,350.00	$241,344.00	with changes listed I estimate payroll to be $4,627,975 Upgrage P/T Comm Serv Work to F/T Comm Serv Work $19,996.46 Add: Senior Social Welfare Examiner $68,936
	510020 - Part Time/Temporary	$217,181.60	$202,097.96	($15,083.64)	Part-time budget should be $142,600.00 ($-59,497.96)
	510030 - Overtime Pay Only	$100,000.00	$100,000.00	$0.00	
	510040 - Workers Compensation	$0.00		$0.00	
	510050 - All Other-On Call,Cloth,Stipe,	$37,600.00	$37,600.00	$0.00	Increase in vacation sell-backs - increase line $40,000
	520004 - Leasehold Improvements	$0.00		$0.00	

Org	Obj	2025 Budget	2026 Budget	Difference	Notes
A6010 - Social Services Administration	520070 - Chairs	$1,200.00	$1,200.00	$0.00	
	520090 - Computer	$3,000.00	$3,000.00	$0.00	Monitors / replacement computers / NVE hard drives.
	520200 - Office Equipment	$1,000.00	$1,000.00	$0.00	
	520210 - Other Furniture	$0.00		$0.00	
	520220 - Printer	$1,500.00	$1,500.00	$0.00	
	530100 - Data Processing	$92,921.00	$92,921.00	$0.00	
	530300 - Legal	$13,812.00	$13,812.00	$0.00	
	530551 - MLR	$166,733.00	$166,733.00	$0.00	
	530582 - Security Services	$18,000.00	$18,000.00	$0.00	
	540010 - Advertising	$6,700.00	$2,900.00	($3,800.00)	Required Ads for HEAP and SNAP Recruitments. Added $5,000 to 2025 for foster parent Recruitment, reduced to $1,200 for 2026
	540040 - Books	$3,834.00	$3,834.00	$0.00	Nexis Lexis subscription annual rate increases and estimated purchase of books
	540070 - Car Maintenance	$7,000.00	$7,000.00	$0.00	
	540140 - Contracting Services	$1,005,000.00	$1,063,000.00	$58,000.00	See attached spreadsheet
		$0.00		$0.00	
	540180 - Dues	$6,257.00	$6,400.00	$143.00	Annual Attorney registrations / NYPWA annual dues - rate increases
	540190 - Education Reimbursements	$0.00	$3,270.00	$3,270.00	Employee Education Reimbursements
	540191 - Electric Utility	$0.00		$0.00	
	540201 - Food Stamps/Client Reimb	$4,000.00	$4,000.00	$0.00	
	540210 - Garbage Disposal	$6,100.00	$6,200.00	$100.00	Trending Expense
	540220 - Automobile Fuel	$20,000.00	$20,000.00	$0.00	
	540270 - Insurance-Liability	$50,000.00	$51,005.51	$1,005.51	Based on last payment
	540320 - Leased/Service Equipment	$14,500.00	$9,000.00	($5,500.00)	SCU Copier $178.36 monthly / Mail machine $225.54 monthly / Oth Copier leases x2 $3,960 - Usage charges now in 540485

Org	Obj	2025 Budget	2026 Budget	Difference	Notes
A6010 - Social Services Administration	540330 - Legal Fees	$3,000.00	$3,000.00	$0.00	
	540350 - Office Equip Maintenance	$0.00		$0.00	
	540360 - Meals/Food	$300.00	$300.00	$0.00	
	540370 - Medical Expense	$100.00	$100.00	$0.00	
	540390 - Mileage Expense	$50.00	$50.00	$0.00	
	540420 - Office Supplies	$23,000.00	$23,000.00	$0.00	
	540441 - Paternity Testing	$1,500.00	$1,500.00	$0.00	
	540480 - Postage	$30,000.00	$30,000.00	$0.00	
	540485 - Printing/Paper	$4,000.00	$10,500.00	$6,500.00	Xerox Usage charges add all copiers avg. $ 6,500
	540487 - Program Expense	$15,500.00	$15,500.00	$0.00	
	540581 - Security Systems & Svc	$80,000.00	$85,000.00	$5,000.00	Securitas COLA increases
	540595 - Services Rendered(Other)	$0.00		$0.00	
	540620 - Software Expense	$94,443.00	$94,443.00	$0.00	
	540640 - Supplies (Not Office)	$2,400.00	$2,400.00	$0.00	
	540660 - Telephone	$25,500.00	$19,000.00	($6,500.00)	38 iPhone @ $28.43 = $1100 per month / 39 iPads @ $9.99 = $390 per month
	540731 - Training/State Required	$0.00		$0.00	
	540733 - Training/All Other	$32,000.00	$32,000.00	$0.00	
	540810 - NYSCHG-Cseu	$0.00		$0.00	
	540820 - NYSCHG-Ebics	$40,000.00	$40,000.00	$0.00	
	540840 - NYSCHG-Legal	$20,000.00	$20,000.00	$0.00	
	540850 - NYSCHG-Training	$5,200.00	$5,200.00	$0.00	
	581088 - State Retirement Fringe	$563,796.00	$836,337.00	$272,541.00	
	583088 - Social Security Fringe	$378,837.00	$378,837.00	$0.00	
	584088 - Workers Compensation Fringe	$100,380.00	$103,829.00	$3,449.00	
	585088 - Unemployment Insurance Fringe	$0.00		$0.00	

Org	Obj	2025 Budget	2026 Budget	Difference	Notes
A6010 - Social Services Administration	585588 - Disability Insurance Fringe	$5,576.00	$5,705.00	$129.00	
	586088 - Health Insurance Fringe	$1,606,473.00	$2,162,939.00	$556,466.00	
	586089 - Health Insurance COBRA	$0.00		$0.00	
	588988 - EAP Fringe	$1,392.00	$1,411.00	$19.00	
	Org Total:	**$2,595,791.60**	**$3,669,353.47**	**$1,073,561.87**	
A6050 - Public Facility For Children	436100 - State Aid-Social Services Admi	($100,000.00)	($170,000.00)	($70,000.00)	OCFS Allocation increase
	446890 - Federal Aid-Other Social Serv	$0.00		$0.00	
	457880 - Lease Proceeds-LTD	$0.00		$0.00	
	510010 - Fulltime	$59,365.00	$59,365.00	$0.00	with changes listed I estimate payroll to be $93,618 CAC Coordinator Add: Office Specialist II $34,253
	510030 - Overtime Pay Only	$0.00		$0.00	
	510050 - All Other-On Call,Cloth,Stipe,	$45,500.00	$45,500.00	$0.00	Clerical error in 2025 - remove
	520004 - Leasehold Improvements	$0.00		$0.00	
	520020 - Audio Visual Equipment	$0.00		$0.00	
	520070 - Chairs	$0.00		$0.00	
	520090 - Computer	$0.00		$0.00	
	520190 - Nursing Equipment	$0.00		$0.00	
	520210 - Other Furniture	$0.00		$0.00	
	520220 - Printer	$0.00		$0.00	
	540140 - Contracting Services	$0.00		$0.00	
	540180 - Dues	$412.00	$460.00	$48.00	Annual increase in dues
	540191 - Electric Utility	$1,800.00	$4,100.00	$2,300.00	Increase in monthly utility costs associated with the new office space
	540320 - Leased/Service Equipment	$0.00		$0.00	
	540390 - Mileage Expense	$200.00	$0.00	($200.00)	
	540420 - Office Supplies	$500.00	$500.00	$0.00	
	540487 - Program Expense	$5,000.00	$5,000.00	$0.00	

Org	Obj	2025 Budget	2026 Budget	Difference	Notes
A6050 - Public Facility For Children	540550 - Rent/Lease	$10,800.00	$22,800.00	$12,000.00	Increase in monthly rent associated with the new office space
		$0.00		$0.00	
	540640 - Supplies (Not Office)	$200.00	$200.00	$0.00	
	540660 - Telephone	$1,800.00	$1,678.00	($122.00)	
	540733 - Training/All Other	$2,200.00	$2,200.00	$0.00	
	581088 - State Retirement Fringe	$6,698.00	$4,945.00	($1,753.00)	
	583088 - Social Security Fringe	$7,813.00	$7,813.00	$0.00	
	584088 - Workers Compensation Fringe	$1,195.00	$1,195.00	$0.00	
	585588 - Disability Insurance Fringe	$68.00	$68.00	$0.00	
	586088 - Health Insurance Fringe	$12,074.00	$12,074.00	$0.00	
	588988 - EAP Fringe	$16.00	$16.00	$0.00	
	Org Total:	**$55,641.00**	**($2,086.00)**	**($57,727.00)**	
A6055 - Day Care	418550 - Repayments Of Day Care Service	$0.00		$0.00	
	427010 - Refunds Of Prior Years Expense	$0.00		$0.00	
	436550 - State Aid-Day Care	($2,596,455.00)	($2,601,922.00)	($5,467.00)	3655 allocation for Oct25-Sept26 + "Admin all other" minus MOE
	540487 - Program Expense	$2,478,504.00	$2,478,504.00	$0.00	
	Org Total:	**($117,951.00)**	**($123,418.00)**	**($5,467.00)**	
A6070 - Services For Recipients	418700 - Repayments Of Services For Rec	$0.00		$0.00	
	436700 - State Aid-Services For Recipie	($37,960.00)	($37,960.00)	$0.00	RTA rev. aftercare (2 kids)
	446700 - Federal Aid-Services For Recip	($74,000.00)	($80,000.00)	($6,000.00)	TitleXX AP/DV allocation
	540487 - Program Expense	$157,000.00	$163,000.00	$6,000.00	5 kids aftercare 19,032 per kid / Transportation $2,000 / DV $66,000
		$37,960.00	$37,960.00	$0.00	2 kids RTA aftercare @ $52 per day
	Org Total:	**$83,000.00**	**$83,000.00**	**$0.00**	
A6101 - Medical Assistance	418010 - Repayments Of Medical Assistan	($80,000.00)	($20,000.00)	$60,000.00	No payin recons due to change in eligiblity / interims
	436010 - State Aid-Medical Assistance	$32,000.00	$0.00	($32,000.00)	

Org	Obj	2025 Budget	2026 Budget	Difference	Notes
A6101 - Medical Assistance	446010 - Federal Aid-Medical Assistance	$28,000.00	$0.00	($28,000.00)	
	540487 - Program Expense	$20,000.00	$20,000.00	$0.00	
	Org Total:	**$0.00**	**$0.00**	**$0.00**	
A6102 - Medical Assistance - Mmis	540487 - Program Expense	$8,284,704.00	$8,323,885.00	$39,181.00	MMIS Payments (52 in 2026)
	Org Total:	**$8,284,704.00**	**$8,323,885.00**	**$39,181.00**	
A6109 - Family Assistance	418090 - Repayments Family Assistance (	($290,000.00)	($250,000.00)	$40,000.00	1809 FC Refunds / DEFRA / PA Repayments
	427010 - Refunds Of Prior Years Expense	$0.00		$0.00	
	436090 - State Aid-Family Assistance (W	$0.00		$0.00	
		$0.00		$0.00	
	446090 - Federal Aid-Family Assistance	($1,100,000.00)	($1,030,000.00)	$70,000.00	EAF 100% / TANF 100%
	540487 - Program Expense	$1,800,000.00	$1,800,000.00	$0.00	
		$0.00		$0.00	
	Org Total:	**$410,000.00**	**$520,000.00**	**$110,000.00**	
A6119 - Child Care	418190 - Repayments Of Child Care	($290,000.00)	($295,000.00)	($5,000.00)	CSE $205,156 / FC $89,844
	427010 - Refunds Of Prior Years Expense	$0.00		$0.00	
	436190 - State Aid-Child Care	($1,465,893.00)	($1,490,000.00)	($24,107.00)	FCBG $1,145,353 / Adoption Subsidy $343,728
		$0.00		$0.00	
	446190 - Federal Aid-Child Care	($495,000.00)	($700,000.00)	($205,000.00)	IVE-FC $394,500 / Adopt Sub $325,600
	540487 - Program Expense	$2,840,884.00	$3,640,885.00	$800,001.00	CSE $360,885 FC $2,400,000 Adopt Sub $880,000
		$0.00		$0.00	
	Org Total:	**$589,991.00**	**$1,155,885.00**	**$565,894.00**	
A6123 - Juvenile Delinquent Care	418230 - Repayments Of Juvenile Delinqu	($5,000.00)	($5,000.00)	$0.00	
	427010 - Refunds Of Prior Years Expense	$0.00		$0.00	
	436230 - State Aid-Juvenile Delinquent	($101,438.00)	($105,000.00)	($3,562.00)	Detention allocation $80,000 (JDAS Clm Reimb. 49% state) & RTA on Contract est 25,000
		($700,000.00)	($700,000.00)	$0.00	

Org	Obj	2025 Budget	2026 Budget	Difference	Notes
A6123 - Juvenile Delinquent Care	540487 - Program Expense	$750,000.00	$675,000.00	($75,000.00)	Detention $25,000 / Contract $250,025 & FC $400,000
		$700,000.00	$700,000.00	$0.00	
	Org Total:	**$643,562.00**	**$565,000.00**	**($78,562.00)**	
A6129 - State Training Schools	540487 - Program Expense	$700,500.00	$490,000.00	($210,500.00)	Based on kids in OCFS facility 2024
	Org Total:	**$700,500.00**	**$490,000.00**	**($210,500.00)**	
A6140 - Safety Net	418400 - Repayments Of Safety Net Assis	($100,000.00)	($100,000.00)	$0.00	
	427010 - Refunds Of Prior Years Expense	$0.00		$0.00	
	436400 - State Aid-Safety Net (Was Hr)	($197,200.00)	($203,000.00)	($5,800.00)	29% of expenses, net federal revenue, local revenue, burials
	446400 - Federal Aid-Safety Net (Was Hr	($20,000.00)	($20,000.00)	$0.00	
	540487 - Program Expense	$900,000.00	$900,000.00	$0.00	
	Org Total:	**$582,800.00**	**$577,000.00**	**($5,800.00)**	
A6141 - Energy Crisis Assistance Progr	418410 - Repayments Of Home Energy Assi	($135,000.00)	($150,000.00)	($15,000.00)	Trending
	446410 - Federal Aid-Home Energy Assist	$115,000.00	$130,000.00	$15,000.00	
	540140 - Contracting Services	$0.00		$0.00	
	540487 - Program Expense	$20,000.00	$20,000.00	$0.00	
	Org Total:	**$0.00**	**$0.00**	**$0.00**	
A6142 - Emergency Assistance To Adults	418420 - Repayments Of Emergency Aid Fo	$0.00		$0.00	
	427010 - Refunds Of Prior Years Expense	$0.00		$0.00	
	436420 - State Aid-Emergency Aid For Ad	($15,000.00)	($15,000.00)	$0.00	
	540487 - Program Expense	$30,000.00	$30,000.00	$0.00	
	Org Total:	**$15,000.00**	**$15,000.00**	**$0.00**	
A7310 - Youth Programs	438200 - State Aid-Youth Programs	$0.00		$0.00	
	510020 - Part Time/Temporary	$0.00		$0.00	
	540010 - Advertising	$0.00		$0.00	
	540140 - Contracting Services	$0.00		$0.00	
	540180 - Dues	$100.00	$100.00	$0.00	

Org	Obj	2025 Budget	2026 Budget	Difference	Notes
A7310 - Youth Programs	540320 - Leased/Service Equipment	$0.00		$0.00	
	540360 - Meals/Food	$0.00		$0.00	
	540390 - Mileage Expense	$0.00		$0.00	
	540420 - Office Supplies	$0.00		$0.00	
	540480 - Postage	$0.00		$0.00	
	540485 - Printing/Paper	$0.00		$0.00	
	540487 - Program Expense	$0.00		$0.00	
	540660 - Telephone	$0.00		$0.00	
	540733 - Training/All Other	$0.00		$0.00	
	541540 - Reimbursements	$0.00		$0.00	
	581088 - State Retirement Fringe	$0.00		$0.00	
	583088 - Social Security Fringe	$0.00		$0.00	
	584088 - Workers Compensation Fringe	$0.00		$0.00	
	585088 - Unemployment Insurance Fringe	$0.00		$0.00	
	585588 - Disability Insurance Fringe	$0.00		$0.00	
	586088 - Health Insurance Fringe	$0.00		$0.00	
	588988 - EAP Fringe	$0.00		$0.00	
	Org Total:	**$100.00**	**$100.00**	**$0.00**	
A9060 - Health Insurance	586088 - Health Insurance Fringe	$3,847,243.00	$3,352,962.00	($494,281.00)	
	Org Total:	**$3,847,243.00**	**$3,352,962.00**	**($494,281.00)**	
A9788 - Leases-Long Term Debt	560000 - Principal	$0.00		$0.00	
	570000 - Interest	$0.00		$0.00	
	Org Total:	**$0.00**		**$0.00**	
CD6293 - Federal Employment Programs	424010 - Interest And Earnings	$0.00		$0.00	
	447910 - Federal Aid-Federal Employment	($277,890.00)	($235,632.89)	$42,257.11	WIOA Allocation
	450310 - Interfund Transfers	$0.00		$0.00	
	510010 - Fulltime	$159,188.00	$159,188.00	$0.00	

Org	Obj	2025 Budget	2026 Budget	Difference	Notes
CD6293 - Federal Employment Programs	510030 - Overtime Pay Only	$0.00		$0.00	
	510050 - All Other-On Call,Cloth,Stipe,	$0.00		$0.00	
	520070 - Chairs	$0.00		$0.00	
	520090 - Computer	$0.00		$0.00	
	520200 - Office Equipment	$0.00		$0.00	
	530100 - Data Processing	$0.00		$0.00	
	530551 - MLR	$13,922.00	$0.00	($13,922.00)	
	540010 - Advertising	$250.00	$250.00	$0.00	
	540130 - Contracts	$12,000.00	$12,000.00	$0.00	
	540140 - Contracting Services	$0.00		$0.00	
	540190 - Education Reimbursements	$0.00		$0.00	
	540390 - Mileage Expense	$0.00		$0.00	
	540420 - Office Supplies	$1,500.00	$1,500.00	$0.00	
	540480 - Postage	$260.00	$260.00	$0.00	
	540487 - Program Expense	$0.00		$0.00	
	540660 - Telephone	$0.00		$0.00	
	540690 - Client Tools	$0.00		$0.00	
	540733 - Training/All Other	$800.00	$800.00	$0.00	
	581088 - State Retirement Fringe	$21,860.00	$17,643.00	($4,217.00)	
	583088 - Social Security Fringe	$11,555.00	$11,555.00	$0.00	
	584088 - Workers Compensation Fringe	$3,585.00	$3,585.00	$0.00	
	585588 - Disability Insurance Fringe	$204.00	$204.00	$0.00	
	586088 - Health Insurance Fringe	$52,718.00	$54,694.00	$1,976.00	
	588988 - EAP Fringe	$48.00	$48.00	$0.00	
	Org Total:	**$0.00**	**$26,094.11**	**$26,094.11**	
	Grand total for all Orgs:	**$17,690,381.60**	**$18,652,775.58**	**$962,393.98**	

CASELOAD CHANGES - 2025

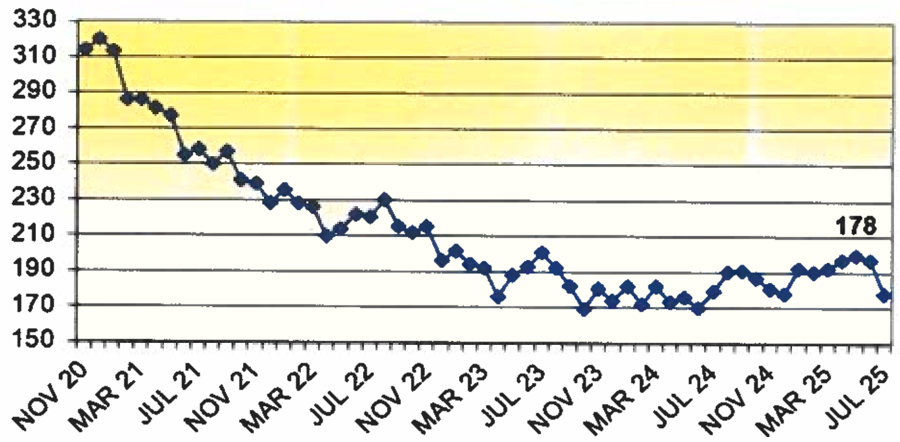
TIOGA COUNTY DEPARTMENT OF SOCIAL SERVICES

Cases			
	12/31/2024	7/31/2025	% Change
FA	99	97	-2%
SNA Singles	82	80	-2%
SNA Families	9	6	-33%
Total TA	190	183	-4%
MA-Only	1,896	1,956	3%
MA-SSI	1,079	1,071	-1%
Total MA	2,975	3,027	2%
SNAP	2,808	2,669	-5%
Day Care	190	210	11%
Services	394	438	11%

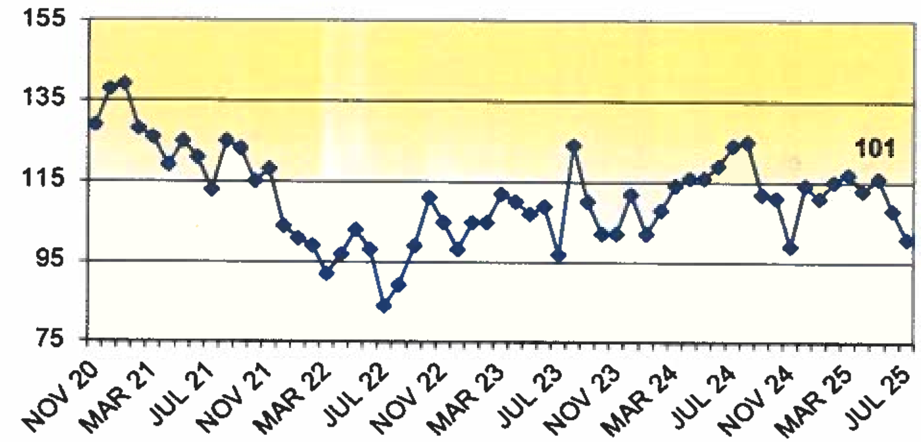
Individuals			
	12/31/2024	7/31/2025	% Change
FA	178	178	0%
SNA Singles	82	80	-2%
SNA Families	32	21	-34%
Total TA	292	279	-4%
MA-Only	2,008	2,078	3%
MA-SSI	1,079	1,071	-1%
Total MA	3,087	3,149	2%
SNAP	5,153	4,807	-7%
Services	1,030	1,142	11%

	Individuals On Medicaid		
	12/31/2024	7/31/2025	% Change
TA	292	279	-4%
MA	3,087	3,149	2%
ADC-FC	0	0	0%
TOTAL	3,379	3,428	1%

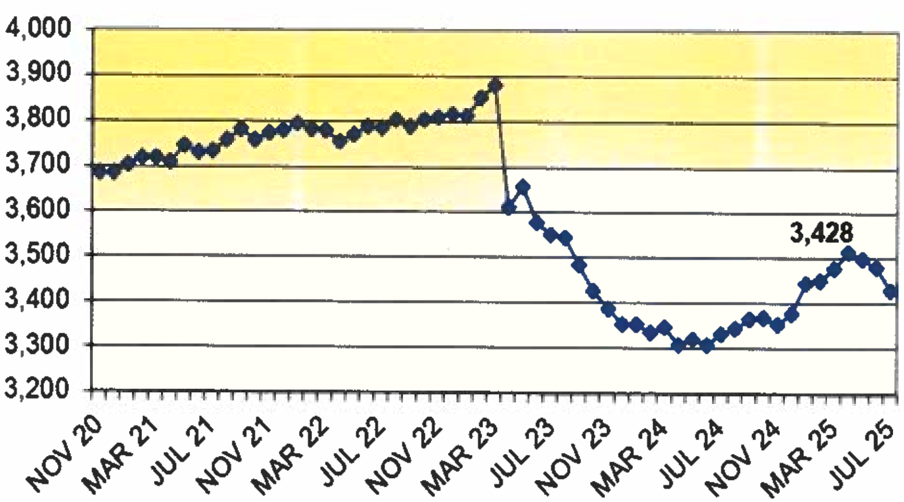
Total Family Assistance Recipients
Nov. 2020 - July 2025



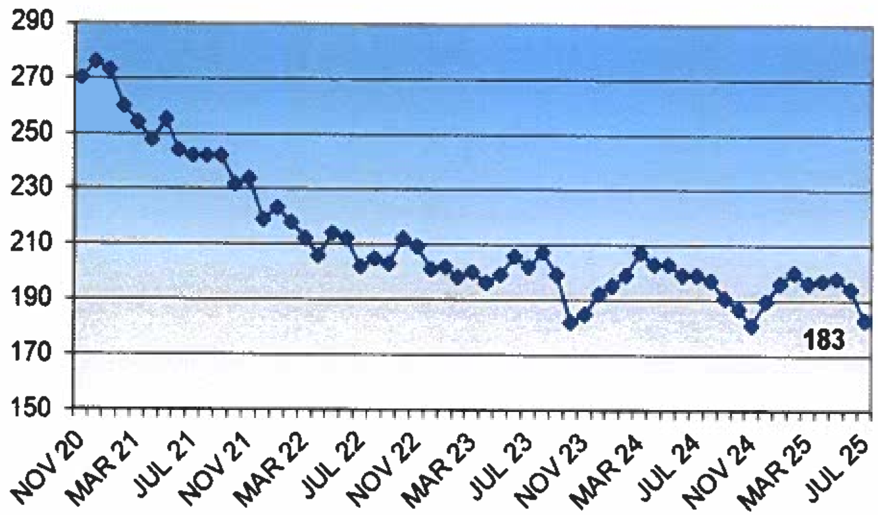
Total Safety Net Recipients
Nov. 2020 - July 2025



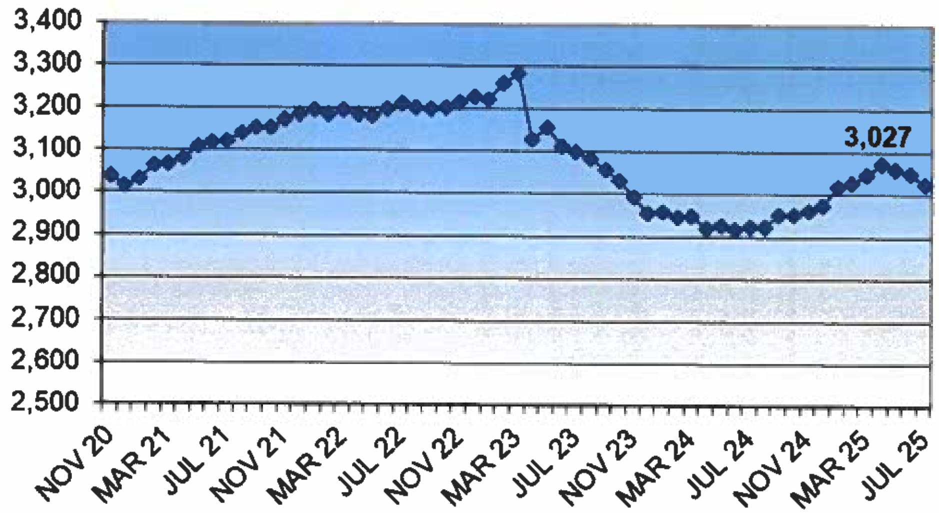
Total Medicaid Recipients
Nov. 2020 - July 2025



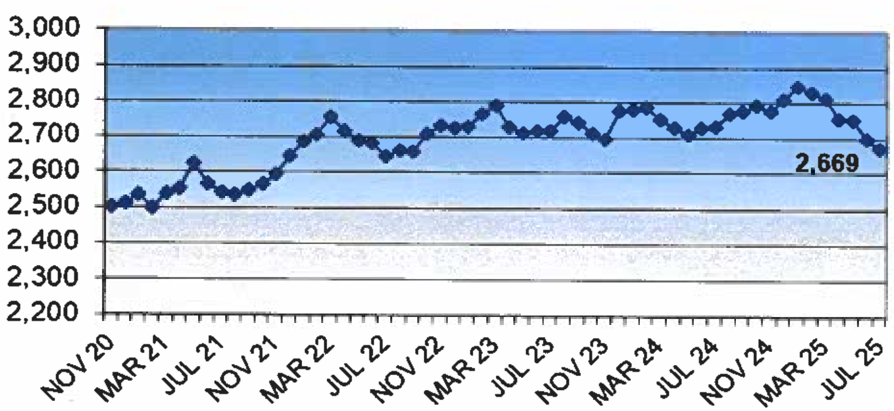
Temporary Assistance Caseload
Nov. 2020 - July 2025



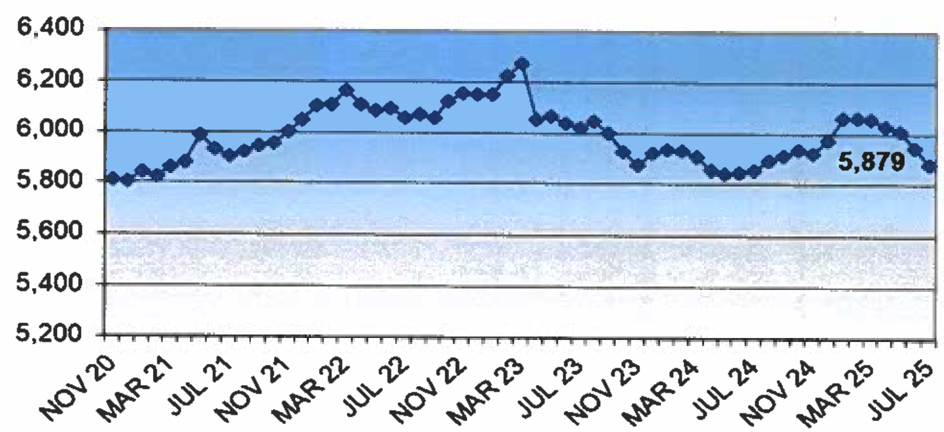
Total Medicaid Caseload
Nov. 2020 - July 2025



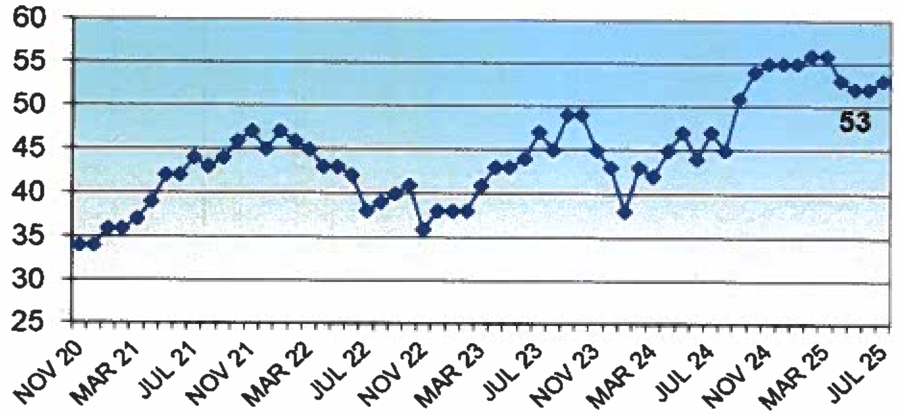
Total SNAP Caseload
Nov. 2020 - July 2025



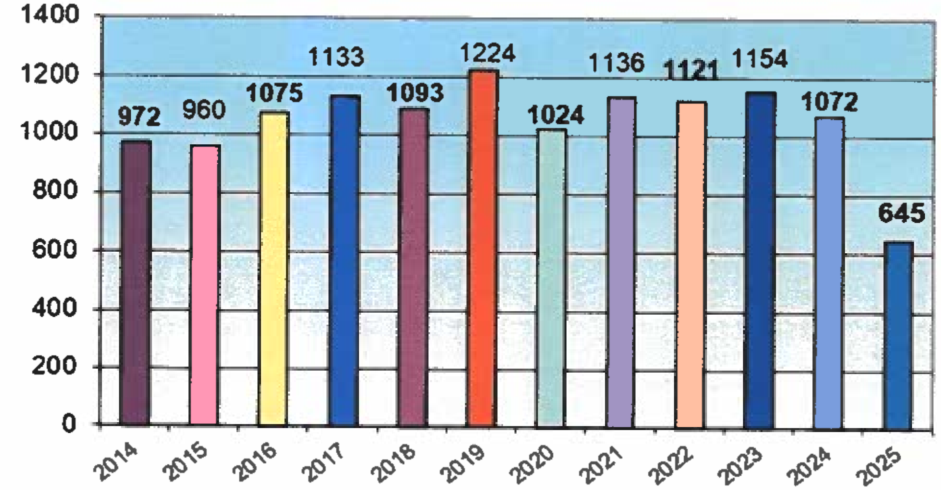
Total Transitional Supports Caseload
Nov. 2020 - July 2025



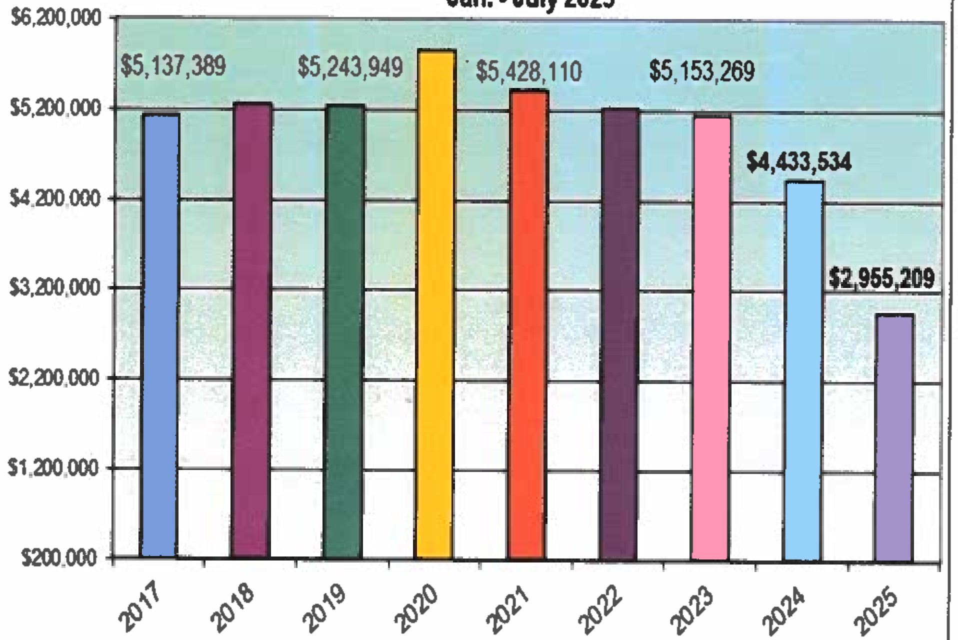
Children in Foster Care at End of Month Nov. 2020 - July 2025



Child Protective Services State Central Register Reports (Hotline) 2014 - 2024 Annual Totals Jan. - July 2025



Child Support Collections 2017 - 2024 Jan. - July 2025



New York State | Tioga County Career Center

TIOGA CAREER CENTER
1062 Rte. 38 • P.O. Box 108
Owego, New York 13827
607-687-8500
Fax: 607-687-7759

COMMITTEE MEETING
8/5/2025

Current open job postings in Tioga =120

85 new Unemployment claims opened in July, 36 had effective claim dates in July, there were 6 seasonal claims, and 49 were older claims that just opened.

Unemployment Rates:

	July '25	Jun '25	July '24
Tioga	3.0	2.7	3.2
NYS	3.8	3.5	4.8
US	4.4	4.0	4.5

The Tioga Career Center is experiencing a period of exciting growth, with several initiatives currently underway. Plans are in motion to collaborate with the Civil Service Department to host a job fair this October. Efforts are also being made to reestablish partnerships with the local correctional facility to support individuals with job placement as they reenter the workforce. The Center has engaged with its Business Services Unit to coordinate a job fair for Taco Bell, to be held on-site, and outreach has been made to Adam Weitsman's office regarding a potential warehouse development in Tioga County. The most recent job fair was a major success, drawing just under 30 attendees. Best Buy noted it was the most well-attended job fair they've participated in for years, with representation from all employable DSS customers, one of whom was hired on the spot. Currently, the Center is actively working with 11 DSS participants, with two recently securing employment.

REFERRED TO:	ITCS COMMITTEE HEALTH AND HUMAN SERVICES COMMITTEE FINANCE, LEGAL & SAFETY COMMITTEE
RESOLUTION NO. -25	AUTHORIZE REPLACEMENT OF THE MAIL SYSTEM AT THE DEPARTMENT OF SOCIAL SERVICES (DSS)

WHEREAS: The Social Services Director of Administrative Services and the Deputy Director of Information Technology and Communication Services (ITCS) have reviewed the current electronic mail postage system in use at the Department of Social Services (DSS); and

WHEREAS: The current system's hardware and software are nearing obsoletion, and will no longer be able to communicate to update postage rates and software, or meet cyber security compliance requirements, and will require immediate replacement, and

WHEREAS: Pitney Bowes, Inc. has provided a quote for a suitable option, offering the NYS Contract Purchase Price of $20,463.10 to purchase outright via the cooperative purchasing organization Sourcewell, and

WHEREAS: Through a valid New York State contract, the purchase is therefore exempt from the requirement to obtain three competitive quotes in accordance with applicable procurement regulations; and

WHEREAS: The Social Services Director of Administrative Services has indicated that there are funds available in the H6010 551060 Car/Truck account and wishes to also use available funds in the Capital Hardware Reserve; and

WHEREAS: Amending of the budget, the appropriation of Capital funds, the utilization of a Capital Reserve, and the transfer of Capital funds require Legislative approval; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the Department of Social Services to proceed with direct procurement and implementation of a new mail system and that the following funds be transferred and the 2025 budget be modified as follows:

FROM:	H 387805	Capital Hardware Reserve	$5,239.10
FROM:	H6010 521060	Car/Truck	$15,224.00
TO:	H6010 521130	Equipment (Not Car)	$20,463.10

REFERRED TO:	HEALTH & HUMAN SERVICES COMMITTEE PERSONNEL COMMITTEE
RESOLUTION NO. -25	CREATE AND FILL SEASONAL SOCIAL WELFARE EXAMINER POSITIONS AND SEASONAL OFFICE SPECIALIST I POSITIONS FOR THE HEAP PROGRAM DEPARTMENT OF SOCIAL SERVICES

WHEREAS: Legislative approval is required for the creation of any new positions within Tioga County; and

WHEREAS: The Home Energy Assistance Program (HEAP) will tentatively begin outreach in mid-August and be in full season on November 1, 2025; and

WHEREAS: The Social Services budget allows for the hiring of the following staff for the HEAP Program:

Two, full-time, seasonal Social Welfare Examiners for a combined total of 202 seven-hour days, at the starting salary of $17.75 per hour; and

Three, full-time seasonal Office Specialist I positions for a combined total of 274 seven-hour days, at the starting salary of $15.50 per hour; and

WHEREAS: Seasonal HEAP staff will start working no sooner than September 22, 2025 and stop working no later than April 30, 2026; and

WHEREAS: No individual Seasonal staff member will work more than 129 seven-hour days; and

WHEREAS: The NYS Minimum Wage is scheduled to increase on December 31, 2025, to a rate to be published by the Commissioner of Labor on or before October 1, 2025, and Tioga County intends to pay at least minimum wage so the hourly rates for Office Specialist I positions will be adjusted accordingly as of December 31, 2025; therefore be it

RESOLVED: That the Department of Social Services be authorized to create and fill the seasonal HEAP positions listed above.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -25 APPOINT NEW YOUTH BOARD MEMBER TERM
YOUTH BUREAU

WHEREAS: The Tioga County Youth Board is organized as an advisory body to the Tioga County Youth Bureau; and

WHEREAS: The purpose of the Youth Board is to carry out the provision of Section 95 of the General Municipal Law of the State of New York and Resolution No. 140-81 of the Tioga County Legislature; and

WHEREAS: The Tioga County Youth Board Bylaws provides for representatives to the Youth Board be appointed by the County Legislature; and

WHEREAS: Vacancies currently exist on the Youth Board; therefore be it

RESOLVED: That the following listed representative be appointed as a member of the Tioga County Youth Board with the corresponding term of office as follows:

	TERM
Christine Freyvogel	9/1/2025 – 8/31/2027

Tioga County Youth Bureau Board Application

Name: Christine Freyvogel

Mailing Address: 37 W. Glann Road, Apalachin, NY 13732

Email Address: freyvogelc@tiogacountyny.gov

Phone Number: 607-687-8264

Business Affiliation/Employment: Tioga County Attorney's Office

If a student, school district and grade as of this application:

N/A

Current boards/committees/clubs/groups:

N/A

Current and previous involvement with youth issues and programming:

I have previously served as the Events Coordinator for Cub Scout Pack 43 and Grants and Fundraising Chair for Tioga Hills PTA.

I currently work for the County Attorney's Office prosecuting juvenile deliquents and often work with Probation to try and find suitable programs to address juvenile maladaptive behaviors.

Please provide a statement regarding your interest in becoming a member of the Tioga County Youth Bureau Board. Your statement my include any areas of interest or expertise in working with youth that you feel would be helpful if selected to serve on this board.

I am interested in joining the Youth Board as I am passionate about making a positive impact in my community. The Youth Board would give me the opportunity to contribute to meaningful initiatives and collaborate with other motivated individuals. I am eager to bring my creativity, dedication and unique experiences to the board.

Please Note: *Tioga County Legislative approval is required for election onto the Youth Bureau Board. Board members are also required to submit yearly financial disclosure statements to prevent any conflicts of interest in the distribution of Youth Bureau funding.*

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -25 REIMBURSEMENT RATES FUNERAL HOME SOCIAL SERVICES

WHEREAS: Per New York State Social Services Law, Tioga County is responsible for burial payments for those financially eligible; and

WHEREAS: The Funeral Directors of Tioga County have requested a rate increase; and

WHEREAS: Reimbursement rates to Funeral Directors have not been increased since December 15, 2015; therefore be it

RESOLVED: That the allowance for burial of stillborn Social Services recipients shall be $800.00 and allowance for casket not to exceed $700.00; and be it further

RESOLVED: That the allowance for a burial of an infant up to four years shall be $1,295.00 and allowance for casket not to exceed $700.00; and be it further

RESOLVED: That the allowance for burial of other Social Services recipients shall be $2,400.00 and allowance for casket not to exceed $700.00; and be it further

RESOLVED: That in addition to the above allowances, there shall be an allowance for the actual cost of all cemetery costs and equipment, including but not limited to, a grave liner, grave opening and closing, casket lowering device and tent, an allowance for minimum cost grave available at the cemetery at which burial takes place, plus winter storage if needed; and be it further

RESOLVED: That in addition to the above allowances, there shall be an allowance for the actual cost of any oversized casket or Ziegler case that may be necessary; and be it further

RESOLVED: That transportation costs shall be $3.00 per loaded mile with the maximum number of reimbursable miles being 100 unless the Department of Social Services determines that it would be more economical to reimburse for a greater distance; and be it further

RESOLVED: That for full-service cremations, the fee shall be as follows:
a. For stillborn and children up to four years, $800.00.
b. For all others, $2,400.00 and allowance for urn not to exceed $300.00.
c. In addition to the above allowances, there shall be an allowance for the cost of cremation; and be it further

RESOLVED: That in regard to immediate disposition cremations or anatomical donations, the fees shall be as follows:
a. Stillborn and children up to four years, the fee shall be $800.00.
b. For all other immediate disposition cremations, $1,200.00.
c. In addition to the above allowances, there shall be an allowance for the cost of cremation, and minimum urn or outer burial receptacle (when mandated by cemetery); and be it further

RESOLVED: That the family may supplement cash advanced items such as, but not limited to, a gift for the clergy, certified copies of the death certificate, newspaper notices, hair dressing and clothing; and be it further
RESOLVED: That the funeral home who is making claims for such funds shall submit an itemized invoice for the grave liner if required, and all actual cemetery and crematory cost and equipment; and be it further

RESOLVED: That these rates shall apply for services effective September 1, 2025; and be it further

RESOLVED: That these rates will be increased on January 1 of calendar years 2027, 2028 and 2029 based on the US Department of Labor Consumer Price Index.

LEGISLATIVE COMMITTEE MEETING
Health & Human Services

The regular meeting of the Health & Human Services Committee was held in the Legislative Conference Room, Tuesday, July 8, 2025 at 8:31AM.

Present:	Mr. William Standinger	Chair of the Committee
	Mr. Tracy Monell	Legislator
	Mr. Ray Bunce	Legislator
	Mr. Andrew Aronstam	Legislator
	Ms. Lori Morgan	Director of Community Services
	Mr. Chris Korba	Director of Administrative Services (MH)
	Mr. Shawn Yetter	Commissioner of Social Services
	Ms. Mickelle Andrews	Director of Administrative Services (DSS)
	Ms. Heather Vroman	Public Health Director
	Mr. Denis McCann	Director of Administrative Services (PH)

Guests:	Mr. Jackson Bailey	County Administrator
	Ms. Cathy Haskell	Legislative Clerk
	Ms. Sarah Begeal	Deputy Director of Community Services
	Ms. Marte Sauerbrey	Legislative Chair

Legislator Standinger asked for a motion to approve the June 3, 2025 HHS Committee minutes as written. Motion made by Legislator Monell. Seconded by Legislator Bunce. Motion Carried.

MENTAL HYGIENE

1. Financial
   - Mr. Chris Korba reported that the financials are showing five months of Revenue and six months of Expenses. The Fee-For-Service revenue is trending very well despite the vacancies. The budget is tracking well.

   S
2. Old Business
   - Criminal Psych – No invoices have been received.

3. New Business
   - Strategic Plan Update: No updates. The Waverly Clinic goal was completed. The rest remain on-going. MH is working on recruitment & retention.
   - 2nd Quarter Remote Work Usage: 9 people worked remote in April, 10 people in May and 8 people in June. No set schedule.
   - Federal Budget Impact – There has been no impacts so far.

4. Personnel
   - Louise Henley, CSW starting 7/28/25
   - Breanna McCartney, CSW resignation effective 7/25/25

5. Resolutions - Legislators approved all resolutions to move forward
   - Authorize Grant Renewal (CARA) Appropriation of Funds and Amend 2025 Budget
   - Appropriation of Funds (TST BOCES/TRINITY) Budget Modification 2025
   - Appropriation of Funds (OASAS) Budget Modification 2025
   - Appropriation of Funds (ABATE) Budget Modification 2025
   - Appropriation of Funds (OSF) Budget Modification 2025
   - Reclassify Mobile Crisis Vacant Position
   - Create and Fill Permanent, Full-Time Senior Clinical Social Workers (School/Community Based) Position (Newark Valley School District paying $25,000 towards the position and the balance from increased fee-for-service)

6. Proclamations
   - None

PUBLIC HEALTH

1. Financial
   - Mr. Denis McCann reported that the 2025 budget is tracking well. The report shows 73% spent, however, there was over $800,000 that came in the first two days of July. Expenses are under budget.

2. Old Business
   - Strategic Plan Quarterly Update: Ms. Vroman noted that 3 out of 6 goals have been completed. 20 out of 24 milestones are complete. Each Director was tasked with a goal. A hand-out was distributed from Mr. Denis McCann's team, "What does Public Health do for your tax dollars?" This will be put out onto social media with links to find out more information. Mr. McCann noted that he considers it a "living document" that his team will continue adding to along with a QR code. This goal will be carried out through the end of the year to complete the goal. PH will be doing a Press Release.
   - Remote Work: 23 staff members are approved for remote work. 18 work 2 days a week remote and the rest work ½ or 1 day a week. Not all do remote work consistently 2 days. Directors/Supervisors are constantly reviewing remote work polices to manage compliance. Ms. Vroman thanked the Legislators for supporting the program. Employees like the flexibility and it helps with retention.

3. New Business
   - There were 4 new staff added in June: Preparedness Coordinator, a Public Health Sanitarian, a Public Health Educator and a Seasonal Public Health Educator.
   - In Early Intervention, the wait list has more than doubled in the past month due to retirements and the shortage of providers across the state.
   - In May and June, 74 electronic payments were received, mostly Environmental Health & Dental.
   - Staff continue to track tick-borne illness.

4. Personnel
   - None.

5. Resolutions – Legislators approved resolution to move forward
    - Amend Budget & Appropriate Funds (Pass-through to Mental Hygiene)

6. Proclamations
    - None

SOCIAL SERVICES

1. Financial
    - Ms. Mickelle Andrews reported that the administrative side of the budget is tracking under budget due to payroll (vacancies). Foster Care continues to run over budget. There is some savings in other programs, but it may not be enough to offset the Foster Care line.

2. Old Business
    - Strategic Plan Update: Nothing new. The Mandated Training goal process will start soon now that Services is only down 1 Caseworker.
    - Remote Work Update: There are 22 staff in total that are approved for remote work. Not all who are approved are working remote. The Services staff usually only work 1 day a week remote. Commissioner Yetter feels that it is working well, and staff appreciates the perk.

3. New Business
    - Caseloads – See Caseload Summary
      During May, Cash Assistance decreased 4 cases, with Family Assistance decreasing 2 cases and Safety Net decreasing 2 cases.
      MA-Only decreased 10 cases
      MA-SSI increased 2 cases
      Total Individuals on Medicaid decreased 18 to 3,480
      SNAP decreased 54 cases
      Day Care increased 7 cases
    - Tioga Career Center report is attached. They filled the vacant Employment & Training Counselor with the promotion of Kim Heyman.

4. Personnel Changes
    - Lauren Andrews, PT Mail Clerk, hired effective 6/18/25
    - Kimberly Heyman, SS Investigator, was promoted to Employment & Training Counselor in TCC, effective 6/30/25

Commissioner Yetter shared that he has been working with Gary Hammond at Public Works to establish a cleaning schedule for the CAC. Any expenses will be covered by the CAC.

Commissioner Yetter noted that he is meeting with a group of TC Funeral Directors this afternoon. There has not been in increase in the burial amount since 2015. DSS pays for burials of indigent individuals. An application is taken and then DSS works directly with the funeral homes. He will bring back any proposals to the Committee next month.

5. Resolutions - Legislators approved resolutions to move forward
   - Re-Appropriation of Funds and Amend 2025 Budget (CAC)
   - Authorize Contract, Appropriation of Funds and Amend 2025 Budget (SYEP) Summer Youth Employment Funding. This is 100% state funded with no local share. DSS was able to hire 59 kids this year. They work at various places around Tioga County, such as food pantries, schools doing maintenance, and some non-profit agencies to do community work.

Legislator Bunce asked how a non-profit agency could get on the list for next year. Commissioner Yetter noted that any interested agencies will be referred to BOCES to coordinate.

6. Proclamations
   - None

Legislator Standinger asked about the proposed Federal cuts to Medicaid and SNAP and if they will affect Tioga County. Commissioner Yetter noted that there are minimal cases on Medicaid that will be impacted by the work rules requirement as many recipients are already fully employed or they will be exempt from the work rules. If MA recertifications are changed from 1 year to 6 months, there will be a huge administrative recert impact. The Federal government wants to reduce the SNAP admin dollars from 100% to 75%. If that happens, the State has made it clear that they will not make up the difference. The counties will have to pay. (Tioga County DSS estimated cost is around $293,000/year). The Medicaid changes would not be in effect until 2027. The SNAP proposed work rules are households with child under 14 is exempt. Every adult 64 and under will need to comply with the work rules or risk losing their benefits. Work rules require 80 hours a month, which can include community service. He will bring as much information as possible to the Committee as more information is provided.

ADJOURNED:

Health & Human Services Committee adjourned at 9:20 AM.

Respectfully submitted,
Gail V. Perdue
Executive Secretary, Social Services